Undergraduate University Programs that Provide
WORK EXPERIENCE IN THE U.S.A.

UniversityGuideOnline.org/WorkExperience
A DEGREE FROM AN INTERNATIONAL UNIVERSITY CREATES CAREER POSSIBILITIES. ADD WORK EXPERIENCE, AND EMPLOYMENT DOORS OPEN.

CONTENTS

A letter from the President ........................................................................................................................................ 1
Why is it beneficial to gain work experience while in school? ........................................................................ 2
What are employers looking for? ......................................................................................................................... 3
ELS and our university partners offer solutions .................................................................................................. 4
Earn your U.S. degree. Gain work experience. Get a job. .................................................................................. 5
Internships, externships, co-ops – What is the difference? ................................................................................ 6
Speak the language of global business ................................................................................................................ 7
Culinary Institute of America ............................................................................................................................... 8
Eastern Kentucky University ................................................................................................................................. 10
Grand Valley State University .............................................................................................................................. 12
Indiana University – Purdue University Fort Wayne ............................................................................................... 14
Johnson & Wales University .................................................................................................................................. 16
Kettering University .................................................................................................................................................. 18
Los Angeles Film School ......................................................................................................................................... 20
Northern Illinois University ...................................................................................................................................... 22
Saint Joseph's University ......................................................................................................................................... 24
University of Cincinnati .......................................................................................................................................... 26
What students are saying ........................................................................................................................................ 28
Dear Students,

This year, nearly 4,000,000 students from countries around the world are studying abroad. Many of them are studying in an English-speaking country or already know English. They are studying business, engineering, medicine, computer science, nanotechnology, energy, sustainable agriculture and other important majors at some of the finest universities in the world, preparing to compete for jobs in your home country!

Will you be able to compete to get the job you want in the place where you plan to live?

Q. How can you compete successfully with all these eager and well-educated global citizen competitors for the best jobs?

A. Get work experience in a U.S. company as part of your university education through an internship or co-op program.

In this brochure, you will learn about universities that offer you opportunities to gain on-the-job experience in your future profession while still pursuing your education. You will meet people who are working in the industry and doing the work that you want to do after graduation.

As part of your university studies, some of your classes may include working in a company. Your work experience is an important part of your degree program and may be required for graduation. Many of the companies where work experiences take place are famous, multinational companies with brands, products or services that may be well-known in your home country. Your work experience may also include a summer internship in which you may be paid for your work while you continue to learn.

Many companies watch the performance of students who gain work experience through co-ops or internships. A good degree plus internship or co-op work experience increases employment potential after graduation both in your home country and in the United States. You will graduate with specific job experience and a competitive edge over other recent graduates who ONLY have their English skills and degree.

Be more qualified: gain work experience while you study. I did!

Good luck and best wishes for your study in the U.S.A.

Mark W. Harris, President and CEO
ELS Educational Services, Inc.
Your path to a successful career begins when you choose and enroll in your desired degree program. You will carefully choose your university and major, weighing your options before making a decision on where to pursue your education. A major factor to consider when making this decision is the availability of work experience programs. The knowledge you gain in the classroom is valuable, but simultaneously gaining work experience related to your major helps you build a strong resume and puts you on the path to professional success.

To be competitive in your career search, you must develop specific skill sets to complement your degree. The most well-rounded, confident and sought-after employees acquire:

- Technical and occupational skills (known as hard skills)
- Interpersonal skills (known as soft skills)
- Understanding of workplace etiquette

The best way to gain these skills is through work experience while you earn your degree.

WHY IS IT BENEFICIAL TO GAIN WORK EXPERIENCE WHILE IN SCHOOL?
WHAT ARE EMPLOYERS LOOKING FOR?

In a 2013 survey of employers conducted by the National Association of Colleges and Employers (NACE), over 70% of employers said they prefer hiring people who have gained relevant work experience while earning their degrees.

The skills most desired by employers include:

- The ability to work as part of a team
- Decision-making and problem-solving
- Critical thinking
- Strong verbal communication, both within and outside the organization
- Global perspective
- Technical knowledge
- The ability to plan, organize and prioritize tasks
- Understanding of workplace etiquette

Gain the skills employers are looking for before you graduate, and you can feel confident that your resume will stand out above those of your peers.
A degree from an international university creates career possibilities. Add work experience, and employment doors open.

Cooperative education and internship programs give you valuable experience in the professional world, allowing you to build necessary on-the-job skills prior to graduation. This will allow you to build your resume while you are still in school, and will help you in your job search when you return to your home country after completing your education.

ELS has partnerships with universities and colleges that offer established co-op and internship programs. These programs are well-known and respected by employers. You can be sure that the time and money you and your family are investing in your education will result in valuable professional skills.

By participating in a co-op or internship program, you will:

- Gain professional skills and knowledge before you are finished with your education
- Benefit from training on resume-writing and job applications
- Learn about real-life work culture – and gain real work experience
- Gain access to employment opportunity networks
- Get career counseling
- Increase your confidence and self-esteem
EARN YOUR U.S. DEGREE.
GAIN WORK EXPERIENCE. GET A JOB.

Participating in a co-op or internship program while completing your degree can help you build a strong resume that will make you stand out to potential employers when you return to your home country. In addition, you will have the chance to network with professional contacts and get an idea of what your chosen industry or profession is really like.

Follow these steps to take advantage of all the benefits available to you through a co-op or internship program.

To learn more, visit UniversityGuideOnline.org/WorkExperience.

THE SIX STEPS TO GETTING A JOB

**STEP 1**
Study English with ELS
Choose from over 60 Centers in the U.S.A., get accustomed to campus life abroad and improve your English with ELS.

**STEP 2**
Graduate from ELS Level 112
To fulfill your chosen four-year university's English proficiency requirement, successfully complete Level 112 of the ELS English for Academic Purposes program.

**STEP 3**
Enroll in University
Your Certificate of Completion of ELS English for Academic Purposes Level 112 is accepted as proof of the English proficiency required for admission at 600+ institutions in the U.S.A. Begin your degree program at your chosen university.

**STEP 4**
Participate in a Co-op or Internship
Apply and gain acceptance to your university's co-op or internship program. You will gain on-the-job, industry-specific training while working toward your goal of earning a degree.

**STEP 5**
Graduate from University
Fulfill your university's graduation requirements and earn your undergraduate or postgraduate degree.

**STEP 6**
Get a Job
When you return to your home country, you will be better equipped to find full-time employment* because of the experiences you had and lessons you learned while studying abroad. The unique and valuable skills you gained while pursuing your education and completing your co-op or internship program will make your resume stand out to employers.

*Please note: While you will build your resume and gain many professional skills, participating in a co-op, externship or internship program does not guarantee employment.
There are a variety of ways for you to gain professional on-the-job training with an employer in your field of study—internships, externships and co-ops. As an international student, your work experience is classified as either Curricular Practical Training or Optional Practical Training. Knowing the difference between these types of work experience is crucial. Just like learning a new language, you need to understand key terminology in order to make the best decision for your work experience while earning your degree.

**INTERNSHIPS**
- Fixed-length, supervised work experiences on-site with employers focused on on-the-job training related to your studies
- Primarily full-time in summer and part-time during the academic year
- Can be either paid or unpaid (unpaid internships are usually for academic credit, and a faculty member from your university will work with the employer to ensure the necessary learning is taking place)
- You can participate in multiple internships with the same employer or with different employers within your field of study to identify your specific areas of interest

**EXTERNSHIPS**
- Similar to internships, but much shorter in duration, externships or “job shadowing” typically last from a single day to eight weeks
- Typically unpaid
- Used mainly to explore interests and curiosities, whereas internships act as a bridge from student life to professional life
- Typically occur over winter or spring break

**CO-OPS (COOPERATIVE EDUCATION)**
- Structured, year-round internship programs that allow you to alternate semesters of study with semesters of full-time work
- Though co-ops are often voluntary, some universities may require you to complete one or more co-op terms during your studies
- Co-ops often run on a specific schedule to balance your work experiences with your major’s curriculum
- Co-ops are often five-year programs, allowing you to gain more work experience over a longer period of time than you would in a typical internship program

If you have an F-1 visa, you have two options for practical training available to you: Curricular Practical Training and Optional Practical Training.

**CURRICULAR PRACTICAL TRAINING (CPT)**
- An internship or co-op offered by a sponsoring employer through your university
- CPT is only available for F-1 students when it is part of an established curriculum within a university and must relate to your program of study
- CPT can be part-time or full-time (up to 40 hours per week) before graduation
- You can be paid on CPT, and are eligible to begin working after 9 months (one academic year)
- You can only work CPT until you graduate, and if you exceed 12 months of full-time CPT work, you will not be eligible for OPT

**OPTIONAL PRACTICAL TRAINING (OPT)**
- You can only work part-time OPT before you graduate, but you can work full-time OPT after you graduate
- You must start full-time OPT within 2 months of your graduation date
- While your OPT work experience must be related to your major or degree, there is no restriction on what company you may work for
- OPT can be paid, and you are eligible to begin working part-time after 9 months of study
- Full-time OPT is 12 months in duration unless you belong to a STEM (science, technology, engineering and math) category, which may allow for a 17-month extension for a total OPT of 29 months
ELS ENGLISH FOR ACADEMIC PURPOSES (EAP)

The ELS curriculum’s core classes include all of the vital building blocks of English language learning. The EAP program is for students seeking to study at a college or university outside of their home country, including those who wish to apply for conditional admission at any of the schools in the ELS University Conditional Admission Network. In addition to focusing on listening, speaking, reading, writing, pronunciation and grammar skills, the ELS English for Academic Purposes curriculum also develops skills in critical thinking, presentations, note taking, academic research and more.

When you successfully complete Level 112 of the English for Academic Purposes program, you will receive our Level 112 Certificate of Completion, accepted as proof of English proficiency for admission to any of our partner universities that offer U.S.A. work experience.

WHAT IS CONDITIONAL ADMISSION?

If you wish to choose your university in the United States, but are lacking proof of English proficiency, ELS can help secure Conditional Admission for you without your having to take the TOEFL® or IELTS™. With a Conditional Letter of Admission (CLA), you and your family can rest assured that you have a university placement prior to your departure for the U.S.

ELS has agreements with our partner universities that offer work experience in the United States, and these partners offer conditional admission. ELS University Admission Services (UAS) advisors work closely with our worldwide network of ELS authorized Counselors to help you select the right institution for you based on your specific academic history, chosen major, regional preference, budget and career objectives.

HOW DOES CONDITIONAL ADMISSION WORK?

1. Choose a university and apply with the help of your ELS authorized Counselor and ELS University Admission Services.

2. If you meet the university’s admission requirements, you will receive a Conditional Letter of Admission. Your matriculation is subject to completion of the ELS English proficiency level required by the institution, as well as any other required documentation.

3. Study up to Level 112 at any ELS Center in the U.S. By completing the Masters levels of the ELS intensive English for Academic Purposes program, you satisfy your university’s English requirement and are granted full admission.

To successfully compete in today’s global job market, international business professionals at every level need the ability to communicate powerfully and effectively in English-speaking situations.
The Culinary Institute of America (CIA) is a private, not-for-profit college dedicated to providing the world’s best culinary education. Founded in 1946, the CIA today enrolls nearly 2,900 students from virtually every state and more than 30 countries around the world, all united by their shared passion for food. As the world’s premier culinary college, the CIA is renowned for its degree programs, expert faculty and outstanding educational facilities. All of its programs emphasize professional, hands-on learning in the college’s world-class kitchens, bakeshops, restaurants, and classrooms at its domestic US campuses in New York, California, and Texas.

**Awards and Honors**

The James Beard Awards are the Oscars of the food world. CIA alumni have recently earned awards in the following categories:

**Chef & Restaurant Awards**
- Outstanding Service (Andrew Chabot ’02)
- Outstanding Wine, Beer or Spirits Professional (Rajat Parr ’96)
- Best Chef: South (Alon Shaya ’99)
- Best Chef: West (Stuart Brioza ’98)

**The Book, Broadcast & Journalism Awards**
- Cookbook (Nicolaus Balla ’02)
- Best Television Program, On Location (Anthony Bourdain ’78)
- Lifetime Achievement Award, Foodservice Educators Network International (President Tim Ryan ’77)

To learn more about career opportunities made available to you when you study at the Culinary Institute of America, visit UniversityGuideOnline.org/WorkExperience.
CULINARY INSTITUTE OF AMERICA: KEY PROGRAMS

PLEASE NOTE: While you will build your resume and gain many professional skills during your externship, participating in an externship program does not guarantee employment. Sample companies and future job possibilities are intended to highlight possible outcomes.

<table>
<thead>
<tr>
<th>Key Major</th>
<th>Future Job Possibilities</th>
<th>Sample Externship Companies</th>
</tr>
</thead>
<tbody>
<tr>
<td>CULINARY ARTS (ASSOCIATE)</td>
<td>Sous Chef, Food &amp; Beverage Manager, Caterer</td>
<td>Aramark Corporation, Hyatt Hotels Corporation, Restaurant Daniel</td>
</tr>
<tr>
<td>BAKING AND PASTRY ARTS (ASSOCIATE)</td>
<td>Pastry Chef, Chocolatier, Cake Decorator</td>
<td>M&amp;M/Mars, Bouley Bakery, Charm City Cakes</td>
</tr>
<tr>
<td>MANAGEMENT (BACHELOR)</td>
<td>Executive Chef, Restaurateur/Entrepreneur, Corporate Chef</td>
<td>The Walt Disney Company, Thomas Keller Restaurant Group, American Food &amp; Vending</td>
</tr>
<tr>
<td>CULINARY SCIENCE (BACHELOR)</td>
<td>Recipe Developer, Restaurant Chef, Research &amp; Development Chef</td>
<td>Panera Bread, Signature Blends, Alinea</td>
</tr>
<tr>
<td>APPLIED FOOD STUDIES (BACHELOR)</td>
<td>Farm-to-Table Chef, Nutritionist, Culinary Educator</td>
<td>Blue Hill Farms, American Public Health Association, National Dairy Council</td>
</tr>
</tbody>
</table>

CULINARY INSTITUTE OF AMERICA EXTERNSHIP PROGRAM

Benefits

Externship, which typically takes place between the freshman and sophomore years, is a full-time commitment of a minimum of 15 weeks or 600 hours of full-time work at a CIA-approved location. Students choose a site from the more than 1,200 leading foodservice establishments that offer a variety of settings—world-famous restaurants, exotic resorts, glamorous magazines, high-profile television networks and more. Then they go sharpen their skills and make valuable industry contacts in a dynamic real-world environment.

Following the course, students must submit an acceptable externship manual within two weeks. A satisfactory evaluation of the experience is required for students to receive their degrees.

Requirements

Externship is considered a requirement, and all students must attend externship career planning sessions scheduled during the first and second semesters. Per U.S. Department of Homeland Security regulations, international students with an F-1 visa must complete one full academic year (two semesters) to be eligible to enter the course of Externship. Student Financial and Registration Services will verify that this requirement has been met. International students will need to provide a copy of their completed Training Agreement to the manager of international students in the CIA Admissions Department to have their I-20 form authorized, and then obtain a Social Security card.

Students should begin exploring externship possibilities well in advance to make sure they have secured a position and submitted a Training Agreement at the end of the second semester. They must select an externship site from an established list of approved sites, and it is each student’s responsibility to initiate contact with these employers and obtain a position as an extern.

To pass the course of Externship, students must achieve a passing evaluation from their externship supervisor, submit all externship assignments on time for grading and receive a passing grade for these assignments.
Eastern Kentucky University (EKU) is a regional, co-educational, residential, public institution established in 1906 that currently serves over 16,000 students enrolled in more than 148 degree programs. Eastern Kentucky University has been designated as a 2015 STEM Jobs Approved College. EKU is the only public institution in Kentucky to make the list and has achieved Gold Status, the highest possible rank. This designation shows how effectively EKU aligns their programs to high-demand, high-paying STEM jobs, how well they assist their students in achieving career aspirations in STEM fields, and their success in attracting and supporting diverse students and faculties in STEM fields.

**Awards and Honors**

Eastern Kentucky University is a 2015 STEM Jobs Approved College, Gold Status (highest possible rank).

To learn more about career opportunities made available to you when you study at Eastern Kentucky University, visit UniversityGuideOnline.org/WorkExperience.
EASTERN KENTUCKY UNIVERSITY: KEY PROGRAMS

PLEASE NOTE: While you will build your resume and gain many professional skills during your co-op, participating in a co-op program does not guarantee employment. Sample companies and future job possibilities are intended to highlight possible outcomes.

<table>
<thead>
<tr>
<th>Key Major</th>
<th>Future Job Possibilities</th>
<th>Sample Co-op Companies</th>
</tr>
</thead>
<tbody>
<tr>
<td>APPLIED ENGINEERING MANAGEMENT</td>
<td>Quality Control, Product Development, Maintenance Supervision</td>
<td>Hitachi Automotive Systems, EnerSys, International Crankshaft</td>
</tr>
<tr>
<td>COMPUTER SCIENCE</td>
<td>Network Test Engineering, Consulting Engineering, Information Technology</td>
<td>Galmont Computing; Ashland, Inc.; Lockheed Martin</td>
</tr>
<tr>
<td>ACCOUNTING</td>
<td>Budget Analyst, Internal Auditor, Finance CFO</td>
<td>Tempur-Pedic North America, KPMG LLP, Blue Grass Army Depot</td>
</tr>
</tbody>
</table>

EASTERN KENTUCKY UNIVERSITY CO-OP PROGRAM

Benefits

Eastern Kentucky University’s Co-op Program is the first program accredited in the state of Kentucky by the Accreditation Council for Cooperative Education and Internships. We offer both Co-op and Internship opportunities. Our mission is to ensure student success through supervised career-related experiences that enhance professional development and enable application of classroom learning. Our goals are to:

• Promote quality education by furnishing the most comprehensive professional preparation available to students in the colleges we serve through planned, progressive and supervised work experiences

• Provide ongoing professional development for department faculty to improve quality instruction for Co-op and Internship courses

• Build unique employer, community and regional partnerships whereby students work in business, industry, education and government, enhancing their intellectual and professional development while meeting the workforce needs

• Provide employer and student statistical analysis data to university administrators, faculty and staff in support of university strategic goals

Requirements

To participate in the Cooperative Education/Internship Program, you must demonstrate above average academic performance, maintain that level of achievement after receiving a co-op/internship offer from an employer and meet all other requirements of the program. Specifically, this means that you must:

Academic Performance

• Maintain a minimum grade point average of 2.0 while participating in the Co-op/Internship Program. (Some departments may require higher GPAs.)

• Remain on or ahead of schedule for courses required for graduation.

• Satisfactorily perform the work assignments for each work period.

Co-op Performance

• Complete and submit all required assignments to the Center for Career & Co-op.

• Attend any meetings and conferences required by your Co-op Coordinator.
Grand Valley State University (GVSU) has students from 38 states and 82 countries and is ideally located, with a vibrant, residential, 1,304-acre main campus featuring modern, high-tech classrooms and residential buildings in Allendale, Michigan, and a dynamic, urban campus in downtown Grand Rapids that feeds on the energy of Michigan’s second-largest city. GVSU offers over 200 undergraduate and graduate areas of study, first-rate faculty members and state-of-the-art facilities. The university is committed to economic, social and environmental sustainability and strives to provide students with a diverse and inclusive campus experience.

Awards and Honors

- Listed as one of “Americas Top Colleges” by Forbes
- Listed as one of the Top 3 Public Regional Universities in the Midwest by U.S. News & World Report
- One of The Princeton Review’s Best in the Midwest
- Named one of America’s 100 Best College Buys 18 years in a row (Institutional Research and Evaluation, Inc., Sept. 2014)
- Ranked 5th nationally for study abroad participation by the Institute of International Education
- Nearly 90% of Grand Valley graduates are successfully employed or pursuing advanced degrees

To learn more about career opportunities made available to you when you study at Grand Valley State University, visit UniversityGuideOnline.org/WorkExperience.
**GRAND VALLEY STATE UNIVERSITY: KEY PROGRAMS**

**PLEASE NOTE:** While you will build your resume and gain many professional skills during your co-op or internship, participating in a co-op or internship program does not guarantee employment. Sample companies and future job possibilities are intended to highlight possible outcomes.

<table>
<thead>
<tr>
<th>Key Major</th>
<th>Future Job Possibilities</th>
<th>Sample Co-op and Internship Companies</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGINEERING (PRODUCT DESIGN &amp; MANUFACTURING)</td>
<td>Health and Safety Engineer, Operations Analyst, Quality Engineer</td>
<td>JR Automation, Shape Corporation, Trane</td>
</tr>
<tr>
<td>HOSPITALITY TOURISM MANAGEMENT</td>
<td>Contract Food Services, Personnel Administration, Casino Management</td>
<td>Disney, Amway Hotel Collections, West Michigan Whitecaps</td>
</tr>
<tr>
<td>BUSINESS (ACCOUNTING, MANAGEMENT, MARKETING)</td>
<td>Tax Compliance Manager, Payroll Director, Cost Engineer</td>
<td>BDO USA, LLP; Amway Corporation; Steelcase, Inc.</td>
</tr>
</tbody>
</table>

**GRAND VALLEY STATE UNIVERSITY CO-OP AND INTERNSHIP PROGRAMS**

**Benefits**

Internships and co-ops provide excellent opportunities for students to explore career options, gain relevant skills, and expand their professional network, all while earning academic credit and possibly a pay check!

**Internships:** An internship is a supervised work experience directly related to an academic discipline. The internship may be full- or part-time and may or may not be a paid work experience. An internship typically lasts for one semester and is available in most GVSU majors.

**Co-ops:** A co-op is a work training program designed specifically for the School of Engineering. Once admitted into the program, students complete three rotational experiences with an employer. When participating in the rotation, students will work full-time, taking classes the semesters in between. Co-op rotations are typically in the spring/summer, winter and following fall semesters.

**Requirements**

All departments have their own prerequisites for registering for internship credit, but typically students:

- Have a declared major or minor within the department.
- Have at least 60 credit hours.
- Are in good academic standing (some departments also have a specific GPA requirement).
- Gain permission from the department (most internship classes require a permit to register).

**Work hours:** While there is no all-encompassing rule, generally students pursuing a for-credit experience will seek three credits. This roughly equates to 150 hours per semester (or a minimum of 10 hours/week for a 15-week term).
Indiana University – Purdue University Fort Wayne (IPFW) is the largest public university in northeast Indiana and the fifth-largest in the state, offering more than 200 prestigious IU and Purdue degree and certificate options. More than 14,000 students from 43 U.S. states and 68 countries around the world pursue their education on IPFW’s park-like campus. IPFW students enjoy affordable tuition costs, opportunities for financial aid, individualized attention from faculty, hands-on learning and well-supported research opportunities. Since 1968, IPFW has conferred more than 8,500 master’s degrees, more than 25,000 bachelor’s degrees, nearly 20,000 associate’s degrees and more than 2,000 certificates.

Awards and Honors

U.S. News & World Report recognized Indiana University – Purdue University Fort Wayne in the following categories:

- Among “Best Undergraduate Business Programs”
- Among “Best Undergraduate Engineering Programs (at schools where Doctorate not offered)”
- Among “Regional Universities (Midwest)”
- #129 Best Nursing School (Graduate School Rankings)
- #149 Public Affairs (Graduate School Rankings)

To learn more about career opportunities made available to you when you study at Indiana University – Purdue University Fort Wayne, visit UniversityGuideOnline.org/WorkExperience.
INDIANA UNIVERSITY – PURDUE UNIVERSITY FORT WAYNE: KEY PROGRAMS

PLEASE NOTE: While you will build your resume and gain many professional skills during your co-op, participating in a co-op program does not guarantee employment. Sample companies and future job possibilities are intended to highlight possible outcomes.

<table>
<thead>
<tr>
<th>Key Major</th>
<th>Future Job Possibilities</th>
<th>Sample Co-op Companies</th>
</tr>
</thead>
<tbody>
<tr>
<td>MECHANICAL ENGINEERING</td>
<td>Automotive, Robotics, Supply Chain Management</td>
<td>Goodyear, General Motors, BAE Systems</td>
</tr>
<tr>
<td>BUSINESS</td>
<td>Real Estate, Finance, International Business</td>
<td>Northwestern Mutual, Lincoln Financial Group, Biomet</td>
</tr>
<tr>
<td>ELECTRICAL ENGINEERING</td>
<td>Semiconductors, Biomedical Engineering, Wide Area Networks</td>
<td>Northrop Grumman, UPS, Exelis</td>
</tr>
</tbody>
</table>

INDIANA UNIVERSITY – PURDUE UNIVERSITY FORT WAYNE COOPERATIVE EDUCATION

Benefits

Cooperative Education is an academic training program involving partnerships between students, employers and IPFW. Students have an opportunity to apply classroom theory to an actual employment setting.

An IPFW Co-op can help you:

- Pay for college
- Develop self-confidence and professionalism
- Establish employment references
- Create realistic career expectations

All positions are paid a competitive wage and students may receive academic credit. Employers provide outstanding co-op opportunities in the College of Arts and Sciences; the College of Engineering, Technology and Computer Science; and the Doermer School of Business.

IPFW offers two types of co-ops as well as internships:

- Alternating Co-op: Students alternate semesters of full-time study with full-time employment, with the option of working two consecutive sessions if a summer is involved.
- Parallel Co-op: Students work part-time (10-24 hours per week) while attending IPFW. A minimum of two semesters are required and the student may continue working with the employer until graduation. An employer may also request full-time work during the summer break.
- Internships: In addition to Co-op, IPFW also offers one-semester paid internships, most commonly full-time in the summer or part-time in fall/spring. This option is available to selected majors only.

Requirements

- Minimum 2.5 GPA
- Freshman academic requirements completed
- Working on a four-year degree
- Departments may have additional criteria

IPFW Career Services supports both students and alumni, providing opportunities to connect with employers through high-quality programs and events, assisting with professional development, and educating and preparing them for a lifetime of career success.
Johnson & Wales University (JWU) is a private, nonprofit, NEASC-accredited institution with a unique education model designed to inspire professional success and lifelong intellectual growth. Almost 16,000 students from approximately 90 countries are making their careers happen in JWU’s 40+ undergraduate, graduate, online, continuing education and accelerated programs. JWU maintains four campuses in the United States – Providence, Rhode Island; North Miami, Florida; Denver, Colorado; and Charlotte, North Carolina – in dynamic cities near industries and work experience opportunities that help students meet their professional goals.

**Awards and Honors**

- The 2014 William M. Burke Presidential Award for Excellence in Experiential Education, the highest award given by the National Society for Experiential Education (NSEE).
- Ranked 2nd for career advice in the United States as noted in the 2013 International Student Barometer Survey, a national survey sent to over 100,000 students from 178 institutions.
- Internship to Employment – 55% of all students received a job offer at the end of their internship, and 78% of seniors on a paid internship received a job offer. This compares to the 63% national average for colleges as reported by the National Association of Colleges and Employers (NACE) for the 2013–2014 school year.

To learn more about career opportunities made available to you when you study at Johnson & Wales University, visit UniversityGuideOnline.org/WorkExperience.
JOHNSON & WALES UNIVERSITY: KEY PROGRAMS

PLEASE NOTE: While you will build your resume and gain many professional skills during your internship, participating in an internship program does not guarantee employment. Sample companies and future job possibilities are intended to highlight possible outcomes.

<table>
<thead>
<tr>
<th>Key Major</th>
<th>Future Job Possibilities</th>
<th>Sample Internship Companies</th>
</tr>
</thead>
<tbody>
<tr>
<td>HOSPITALITY MANAGEMENT</td>
<td>Tourism, Special Events, Food Service Operations</td>
<td>Hilton Hotels, Heineken, Marriott</td>
</tr>
<tr>
<td>CULINARY ARTS</td>
<td>Athletic Franchise Nutritionist, Food Product Developer, Restauranteur</td>
<td>Facebook, Major League Baseball, Walt Disney World</td>
</tr>
<tr>
<td>BUSINESS/MANAGEMENT</td>
<td>Financial Analyst, Entrepreneur, Commodity Merchandiser</td>
<td>Nokia, Barclay Investments, JP Morgan</td>
</tr>
</tbody>
</table>

JOHNSON & WALES EXPERIENTIAL EDUCATION AND CAREER SERVICES

Benefits
At Johnson & Wales, we know the importance of relevant work experience. That is why internships are a core part of our academic program, and why over 2,500 students do internships each year.

You'll get full academic credit while you apply classroom theory to real-life working situations related to your major.

And you'll build the hands-on skills and job experience that will set you apart for employers.

Make an appointment with our career experts to take advantage of the internship opportunities in your field.

Access to Internships
Top companies recruit at JWU because they love working with our interns. You have exclusive access to thousands of internships just for JWU students.

Head Start
We offer services from day one, so you can start early and find the internship that best fits your career goals.

You’ll develop a deep understanding of your field through our range of career resources, networking opportunities and expert guidance, so you can make the most of the career opportunities in your industry even before you graduate.

You’ll determine which career paths best fit your particular skills and passions, set practical goals to make your career a reality, and make valuable connections in your industry and with companies you want to work for.

Requirements
Johnson & Wales internship grade point average requirements differ according to major.
Flint, Michigan

Founded in 1919 in Flint, Michigan, Kettering University has a rich heritage in the automotive industry. Today, applicants to Kettering University come from every U.S. state and countries around the world. The university now offers 14 undergraduate degrees, 11 master’s degrees and a variety of concentrations and minors to create an educational experience that effectively couples theory and practice. Through technological innovation, work experience opportunities, rigorous academic programs, and leadership and service, Kettering University strives to exceed student expectations and enables them to achieve extraordinary goals.

Awards and Honors

- Named 2015 Best College in the Midwest by *The Princeton Review* for outstanding academic programs
- 2014 *U.S. News & World Report* Best Colleges edition names Kettering:
  - #4 in Mechanical Engineering in the United States
  - #14 in the United States among undergraduate engineering programs
- “Best in Class” National Award for Entrepreneurship Across the Curriculum Program – Kern Family Foundation
- 98% of graduates are employed within their fields or attending graduate school within six months of graduation
- Listed #10 in top 10 private universities in the United States for return on investment by *CNN Money*

To learn more about career opportunities made available to you when you study at Kettering University, visit UniversityGuideOnline.org/WorkExperience.
KETTERING UNIVERSITY: KEY PROGRAMS

PLEASE NOTE: While you will build your resume and gain many professional skills during your co-op, participating in a co-op program does not guarantee employment. Sample companies and future job possibilities are intended to highlight possible outcomes.

<table>
<thead>
<tr>
<th>Key Major</th>
<th>Future Job Possibilities</th>
<th>Sample Co-op Companies</th>
</tr>
</thead>
<tbody>
<tr>
<td>MECHANICAL ENGINEERING</td>
<td>Automotive, Robotics, Project Engineering</td>
<td>GM, Ford Motor Company, Fiat Chrysler</td>
</tr>
<tr>
<td>INDUSTRIAL &amp; MANUFACTURING ENGINEERING</td>
<td>Manufacturing, Quality Engineering, Operations</td>
<td>UPS, Mubea, ITW, Magna</td>
</tr>
<tr>
<td>ELECTRICAL &amp; COMPUTER ENGINEERING</td>
<td>Utilities, Power Generation, Aerospace</td>
<td>Leidos, National Security Agency, Plex Systems</td>
</tr>
</tbody>
</table>

KETTERING UNIVERSITY CO-OP PROGRAM

Benefits
Experiential learning is taken to a higher level at Kettering University. Students alternate academic terms of classes taught by respected faculty with Co-op terms of full-time professional employment at highly regarded corporate partners. Kettering’s integrated experiential learning program recognizes that there can be as much to learn in a workplace as in a lecture hall.

Every aspect of a student’s experience – successes and failures, class experience, and on-the-job training – is an educational opportunity. All these opportunities are showcased in a student’s culminating experience completed during the senior year.

Why Co-op/Experiential Learning?
- Gain up to 2 ½ years of professional experience
- Hands-on experience at school and on the job
- Earn between $6,000 and $15,000 on average per year
- Start your professional career during your first year of college
- The average starting salary of our graduates is $64,000

Delphi, Lear Corporation, Bendix, TRW, UPS and over 500 more companies are hiring international students. There is a Kettering co-op or experiential learning opportunity for every interest.

Requirements
Students are required to have completed two academic terms prior to co-op.
The Los Angeles Film School is a creative media arts college offering accredited degrees in film, animation, game production, recording arts, music production and entertainment business. Located in the center of Hollywood, California, the college’s campus comprises four buildings, including the historic RCA building and Ivar Theatre, and boasts industry-standard sound stages, labs, dubbing stages, studios, a green screen and theatres, including a THX®-certified, RealD 3D®, 340-seat Main Theatre. The Los Angeles Film School’s hands-on programs are taught by award-winning industry professionals using industry-standard gear.

Awards and Honors

The Los Angeles Film School treats career development as a lifelong journey, and founded its Alumni Association to help students continue to network and showcase their accomplishments after graduation. Some Los Angeles Film School Alumni who are thriving professionally include:

• Brandon Trost (Film) recently received the Sundance Special Jury Award for Cinematography.
• Martin Pensa (Film) received an Oscar nomination for Best Achievement in Film Editing for his work on the film Dallas Buyers Club.
• Christopher Federici (Game Production) is currently a technical coordinator at Riot Games.
• Neiko Nagy (Animation) has contributed to many major film projects and is a lead compositor on a new Netflix series.

To learn more about career opportunities made available to you when you study at Los Angeles Film School, visit UniversityGuideOnline.org/WorkExperience.
LOS ANGELES FILM SCHOOL: KEY PROGRAMS

PLEASE NOTE: While you will build your resume and gain many professional skills during your internship, participating in an internship program does not guarantee employment. Sample companies and future job possibilities are intended to highlight possible outcomes.

<table>
<thead>
<tr>
<th>Key Major</th>
<th>Future Job Possibilities</th>
<th>Sample Internship Companies</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSIC PRODUCTION</td>
<td>Music Recording Engineer, Music Producer, Composer</td>
<td>Heavy Harmony Music, Astra Pacific</td>
</tr>
<tr>
<td>FILM PRODUCTION</td>
<td>Film Director, Production Designer, Editor</td>
<td>NBC Universal, Black Vault Entertainment, Stargate Studios</td>
</tr>
<tr>
<td>ANIMATION AND VFX</td>
<td>3D Artist, VFX Artist, Animator</td>
<td>Pixologic, Digital Sandbox, Silo Media Company</td>
</tr>
</tbody>
</table>

LOS ANGELES FILM SCHOOL CAREER DEVELOPMENT

Benefits

As a natural extension of the experiential learning experience that students are given at the Los Angeles Film School, the internship program seeks to complement classroom learning by offering students the opportunity to work side by side with industry professionals. Drawing from the LA Film School’s network within the Hollywood entertainment industry, these educational internships are tailored to the curriculum of each of LAFS’s majors, affording students the chance to gain hands-on experience, interact with their future peers and get a head start on understanding the responsibilities they will be taking on in their future careers. Over the course of study, students will learn valuable career-building skills and get an insider’s perspective on established companies in the film, gaming and recording industries – all while earning credit toward their degree.

Requirements

Visit www.lafilm.edu for detailed requirements.
Opening its doors in 1895, NIU is a comprehensive teaching and research institution. The university is located in a small, friendly town outside of Chicago and enrolls more than 21,000 students from over 70 countries. NIU offers 56 fully accredited undergraduate majors and 100 graduate and doctoral level programs within seven colleges. NIU’s College of Engineering & Engineering Technology (CEET) offers four departments – Electrical Engineering, Industrial & Systems Engineering, Mechanical Engineering, and Technology – equipped with over 40 state-of-the-art laboratories and 45 full-time, professional, highly educated and skilled faculty members.

Awards and Honors

*U.S. News & World Report* named Northern Illinois University:

- Among top 50 for Undergraduate Engineering Program
- Among top 125 for Public Schools
- Among top 200 for National Universities

In *Washington Monthly*’s 2014 National Universities Rankings, NIU ranks in the top 200 universities in the following categories:

- Social Mobility (recruiting and graduating low-income students)
- Research (producing cutting-edge scholarship and Ph.D.s)
- Service (encouraging students to give something back to their community)

To learn more about career opportunities made available to you when you study at Northern Illinois University, visit UniversityGuideOnline.org/WorkExperience.
NORTHERN ILLINOIS UNIVERSITY: KEY PROGRAMS

PLEASE NOTE: While you will build your resume and gain many professional skills during your co-op or internship, participating in a co-op or internship program does not guarantee employment. Sample companies and future job possibilities are intended to highlight possible outcomes.

<table>
<thead>
<tr>
<th>Key Major</th>
<th>Future Job Possibilities</th>
<th>Sample Internship and Co-op Companies</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELECTRICAL ENGINEERING</td>
<td>Aerospace, Power Generation, Materials &amp; Metals</td>
<td>UTC Aerospace, GE Health, OMRON</td>
</tr>
<tr>
<td>MECHANICAL ENGINEERING</td>
<td>Automotive, Biotechnology, Green &amp; Sustainable Technologies</td>
<td>John Deere, UPS, Caterpillar</td>
</tr>
<tr>
<td>INDUSTRIAL &amp; SYSTEMS ENGINEERING</td>
<td>Utilities, Robotics &amp; Automation, Transportation</td>
<td>Navistar, Woodward, ComEd</td>
</tr>
</tbody>
</table>

NORTHERN ILLINOIS UNIVERSITY
CAREER SERVICES

Benefits

Services for Students and Alumni:
• Individual career planning and counseling
• Internship and job search assistance
• Victor eRecruiting job search program
• On-campus interviews with over 150 employers
• Career, internship and educators’ fairs
• Resume and cover letter consultation
• Practice interviews
• Credential services for education students and alumni
• Graduate and professional school application assistance

Career Counseling:
• Address plans for career success
• Identify career interests and clarify goals
• Overcome obstacles to career development
• Take career tests to assist with academic decision making

Specialized Career Workshops:
• Resume Writing
• Interviewing
• Networking
• Job Searching
• Business Dining Etiquette
• Career Decision Making
• Careers for Specific Majors

Requirements

Although internships and co-ops are not a graduation requirement, all students are greatly encouraged to participate in as many internships as possible. The requirements and expectations for the internships are developed by the company and the student, hence there are no academic requirements for NIU College of Engineering & Engineering Technology (CEET) internships.
Founded in 1851, Saint Joseph’s University is a Catholic Jesuit institution that advances the professional and personal ambitions of men and women by providing a demanding, yet supportive, educational experience. Saint Joseph’s is home to approximately 4,670 traditional undergraduate day students, 650 College of Professional and Liberal Studies adult undergraduates, and 3,650 graduate and doctoral students. Saint Joseph’s University offers over 50 undergraduate day majors, 13 College of Professional & Liberal Studies programs, 28 graduate areas of study and an Ed.D. in Educational Leadership. Saint Joseph’s University strives to offer students a thoroughly professional educational and cultural experience in a warm, nurturing atmosphere.

Awards and Honors

The Haub School of Business, which houses the Academy of Food Marketing, has been highly ranked by Businessweek and U.S. News & World Report, and is perennially top-ranked by The Princeton Review and Barron’s.

To learn more about career opportunities made available to you when you study at Saint Joseph’s University, visit UniversityGuideOnline.org/WorkExperience.
ACADEMY OF FOOD MARKETING CO-OP PROGRAM

Benefits
The job market is extremely competitive today, and an undergraduate degree may not be enough to land you your dream job. Employers are looking for exceptional candidates who, besides a great education, have on-the-job experience – candidates who can hit the ground running without requiring follow-up training.

The Academy of Food Marketing Co-op Program provides access to the trillion-dollar-a-year food industry in the U.S.

Students who participate in the five-year co-op program can expect to:
- Add real-world experience to their resumes
- Develop teamwork, communication and presentation skills
- Gain a competitive advantage with advanced resume and interviewing skills
- Develop a personal network of valuable industry contacts
- Earn up to $45,000 during the three work experiences
- Build maturity and confidence
- Learn to live and act independently
- Still participate in university activities and campus life

Requirements
Food Marketing Cooperative Education program participation requires a 2.8 cumulative grade point average. Students apply during their freshman year for acceptance and embark on their first co-op term during the spring of their sophomore year.

SAINT JOSEPH’S UNIVERSITY: KEY PROGRAMS

PLEASE NOTE: While you will build your resume and gain many professional skills during your co-op, participating in a co-op program does not guarantee employment. Sample companies and future job possibilities are intended to highlight possible outcomes.

<table>
<thead>
<tr>
<th>Key Major</th>
<th>Future Job Possibilities</th>
<th>Sample Co-op Companies</th>
</tr>
</thead>
</table>
Founded in 1819, the University of Cincinnati (UC) is a large public research institution with approximately 43,000 students, including 3,700 international students. UC invented Cooperative Education in 1906 and is a world leader in learning through internships, co-op opportunities and research. UC offers hundreds of programs of study, including business, engineering, design, medicine, computing, and the performance and fine arts. UC provides a vibrant international student community, a great lifestyle with a low cost of living and real opportunities for student career advancement.

Awards and Honors

• The Princeton Review ranks UC as one of the best public universities in the U.S.A.

• Business Insider ranks UC’s design and architecture programs as #1 in the world among public universities

• The Academic Ranking of World Universities, by Shanghai Jiao Tong University, ranks UC in the top 100 of U.S.A. public universities

• The National Science Foundation ranks UC among the best 25 public research universities in the U.S.A.

To learn more about career opportunities made available to you when you study at the University of Cincinnati, visit UniversityGuideOnline.org/WorkExperience.
UNIVERSITY OF CINCINNATI: KEY PROGRAMS

PLEASE NOTE: While you will build your resume and gain many professional skills during your co-op, participating in a co-op program does not guarantee employment. Sample companies and future job possibilities are intended to highlight possible outcomes.

<table>
<thead>
<tr>
<th>Key Major</th>
<th>Future Job Possibilities</th>
<th>Sample Co-op Companies</th>
</tr>
</thead>
<tbody>
<tr>
<td>MECHANICAL ENGINEERING</td>
<td>HVAC, Consumer Electronics, Biotechnology</td>
<td>Toyota, Siemens, PNC</td>
</tr>
<tr>
<td>COMPUTER SCIENCE</td>
<td>Systems Analyst, Software Developer, Artificial Intelligence</td>
<td>Aeropostale, Prudential, Macy’s Inc.</td>
</tr>
</tbody>
</table>

UNIVERSITY OF CINCINNATI CO-OP PROGRAM

Benefits

Co-op was invented at the University of Cincinnati in 1906. Now, over 100 years and 43 countries later, generations of students worldwide have followed our lead!

Today, UC’s co-op program is listed among the nation’s best in U.S. News & World Report rankings.

The co-op program at the University of Cincinnati is currently the largest co-op program at any public institution in the United States. Nobody knows cooperative education, its applications and its payoffs better than we do. After all – we invented it!

- The University of Cincinnati offers a balance of educational excellence and real-world experience.
- UC has been the source of many discoveries that created positive change for society, including co-op education, the oral polio vaccine, the first electronic organ, the first safe anti-knock gasoline and the first antihistamine.
- The Cooperative Education Program is designed to provide the highest-quality learning environment by offering an enhanced education and furnishing the most comprehensive professional preparation available to the students in the colleges it serves.

Requirements

Students enrolled in the following programs are required to participate in the UC co-op program:

- Computer Science
- Mechanical Engineering
- Architecture
- Graphic Communication Design
- Interior Design
- Information Technology
WHAT STUDENTS ARE SAYING ABOUT WORK EXPERIENCE AND OUR UNIVERSITY PARTNERS

Co-op jobs can provide an invaluable experience of the work environment and significantly improves classroom learning. It broadens your perspective and helps in narrowing down what field you might want to be in.

SHILPA, India
Mechanical Engineering, Indiana University – Purdue University Fort Wayne

Internships definitely helped me to improve my networking skills and helped me gain a specific set of skills that I would not be able to develop at school.

In addition, they helped me to build relationships with mentors that I contact for professional advice. I was certain that I was going to be an Accounting major from the start. However, I was uncertain what specialty to pursue. Therefore, having different kinds of accounting-related internships helped me to determine what I want to do in the long term.

Most importantly, all these internships helped me to gain a real-world perspective while at school. Even though I learned a lot of skills at school, it was very different when I was applying them in my internships. Therefore, I would recommend any student to make use of internships while they are at college.

SANGEETH, Sri Lanka
Master of Science in Accountancy candidate, Grand Valley State University

My practical involvement in applying engineering concepts learned at school to real-world applications has been invaluable. I have begun to develop a new perspective in approaching real engineering problems and am learning to assume a confidence about working through even the most arduous engineering challenges.

TORREY, St. Kitts, West Indies
Mechanical Engineering, Indiana University – Purdue University Fort Wayne

My externship at the Ritz-Carlton in Washington, D.C., allowed me to work in five different kitchens and learn so much about the food industry. It was such an amazing learning experience and it opened my eyes to another side of the food industry that I had not previously considered. I am so grateful to have had this opportunity that I am now planning to pursue a career in hospitality management. The Ritz-Carlton has already offered me a position after I graduate, which I am considering along with the Marriott hotel. Whichever company I choose to work for, I know my externship experience prepared me to pursue a rewarding career.

JIYUN, South Korea
Culinary Arts, The Culinary Institute of America
PARTNER UNIVERSITY LOCATIONS

WASHINGTON
OREGON
CALIFORNIA
NEVADA
UTAH
ARIZONA
NEW MEXICO
COLORADO
WYOMING
IDAHO
MONTANA
NEBRASKA
KANSAS
SOUTH DAKOTA
NORTH DAKOTA
MINNESOTA
IOWA
MISSOURI
ARKANSAS
TEXAS
OKLAHOMA
MISSISSIPPI
ALABAMA
GEORGIA
FLORIDA
HAWAI'I
ST. HELENA
HOLLYWOOD
SAN ANTONIO
<table>
<thead>
<tr>
<th>CITY, STATE</th>
<th>PARTNER UNIVERSITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple Locations</td>
<td>The Culinary Institute of America</td>
</tr>
<tr>
<td>Richmond, Kentucky</td>
<td>Eastern Kentucky University</td>
</tr>
<tr>
<td>Allendale, Michigan</td>
<td>Grand Valley State University</td>
</tr>
<tr>
<td>Fort Wayne, Indiana</td>
<td>Indiana University – Purdue University Fort Wayne</td>
</tr>
<tr>
<td>Multiple Locations</td>
<td>Johnson &amp; Wales University</td>
</tr>
<tr>
<td>Flint, Michigan</td>
<td>Kettering University</td>
</tr>
<tr>
<td>Hollywood, California</td>
<td>Los Angeles Film School</td>
</tr>
<tr>
<td>DeKalb, Illinois</td>
<td>Northern Illinois University</td>
</tr>
<tr>
<td>Philadelphia, Pennsylvania</td>
<td>Saint Joseph’s University</td>
</tr>
<tr>
<td>Cincinnati, Ohio</td>
<td>University of Cincinnati</td>
</tr>
</tbody>
</table>

---

**CITY, STATE**

- Richmond, Kentucky
- Allendale, Michigan
- Fort Wayne, Indiana
- Multiple Locations
- Flint, Michigan
- Hollywood, California
- DeKalb, Illinois
- Philadelphia, Pennsylvania
- Cincinnati, Ohio

**PARTNER UNIVERSITY**

- The Culinary Institute of America
- Eastern Kentucky University
- Grand Valley State University
- Indiana University – Purdue University Fort Wayne
- Johnson & Wales University
- Kettering University
- Los Angeles Film School
- Northern Illinois University
- Saint Joseph’s University
- University of Cincinnati
ELS provides free job search support for ELS English for Academic Purposes (EAP) Level 112 graduates including:

- Career counseling
- Guidance on preparing your resume
- Tips on how to have a successful interview

ELS counseling can help you:

- Find a job in your country*
- Learn about employer webinars
- Attend ELS organized job fairs
- Identify ELS alumni networking events in major cities near you

*Please note: While ELS provides our ELS EAP Level 112 alumni support in developing the skills to find a job, we cannot guarantee employment after graduation.