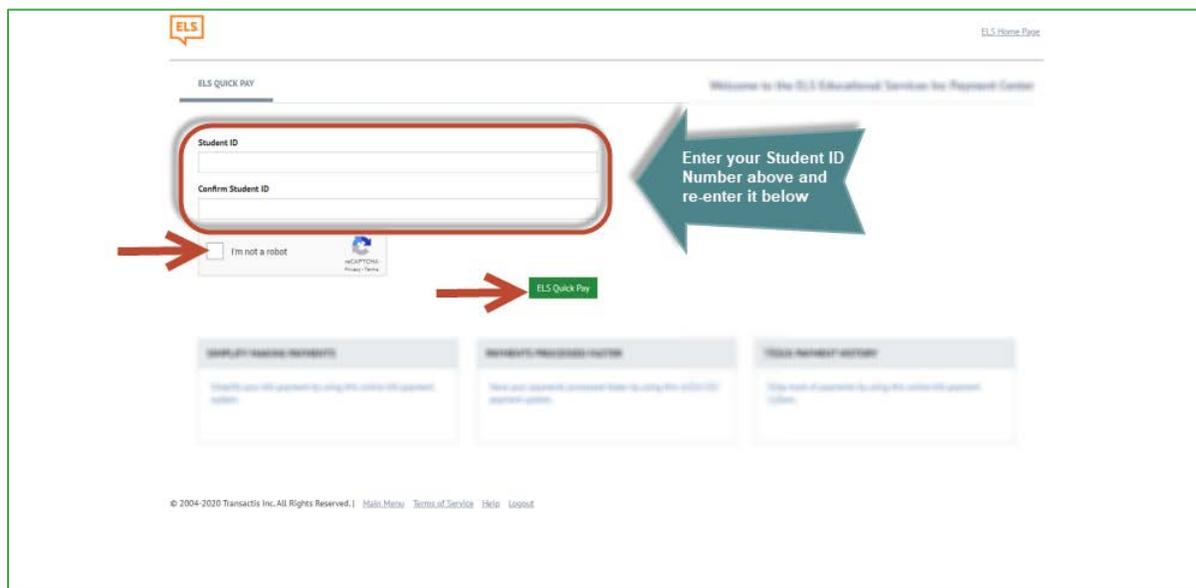


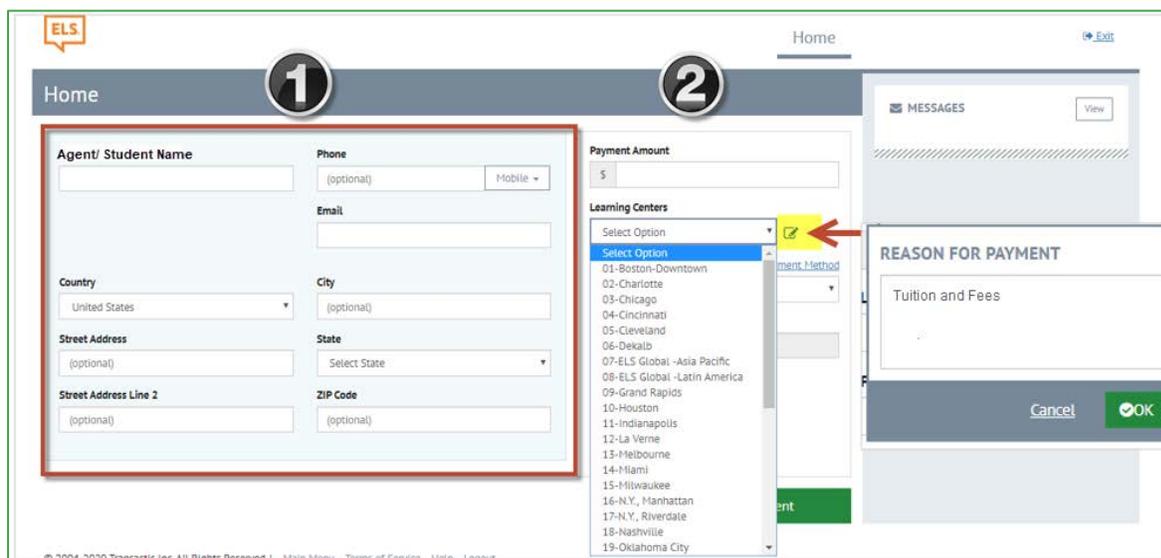
# Quick Pay Instructions

To make a payment to ELS, type [quickpay.els.edu](http://quickpay.els.edu) in your browser and follow the step by step instructions below:

- 1) Type in your Student ID number twice in the Student ID section.
- 2) Check the “I’m not a robot” checkbox and click the **ELS Quick Pay** button.



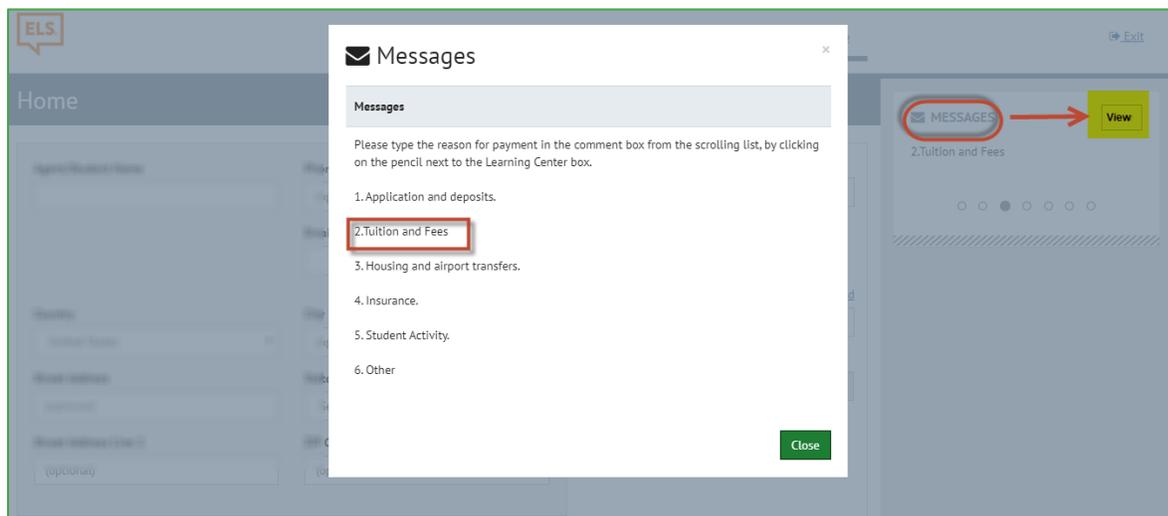
- 3) Fill in all your Personal Information see section 1 in screenshot below.
- 4) Fill in the payment amount. Select Learning Center, click on the notepad icon to open the reason for payment popup and type in the **Reason for Payment** (this is required). In this example the reason is **Tuition and Fees** see section 2 in screenshot below.



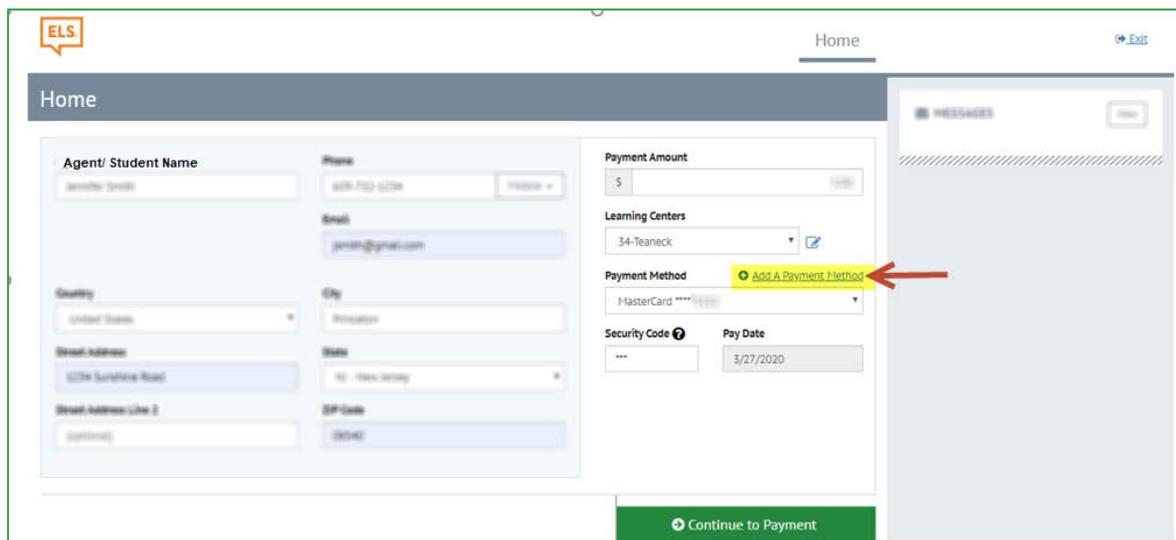
NOTE: If you have any questions about online payments please send an email to [onlinepayments@els.edu](mailto:onlinepayments@els.edu) and include your Student ID in the email.



To see the **Reason for Payment** list, click on the View button (highlighted below) in the Messages section on the upper right-hand corner of the page.

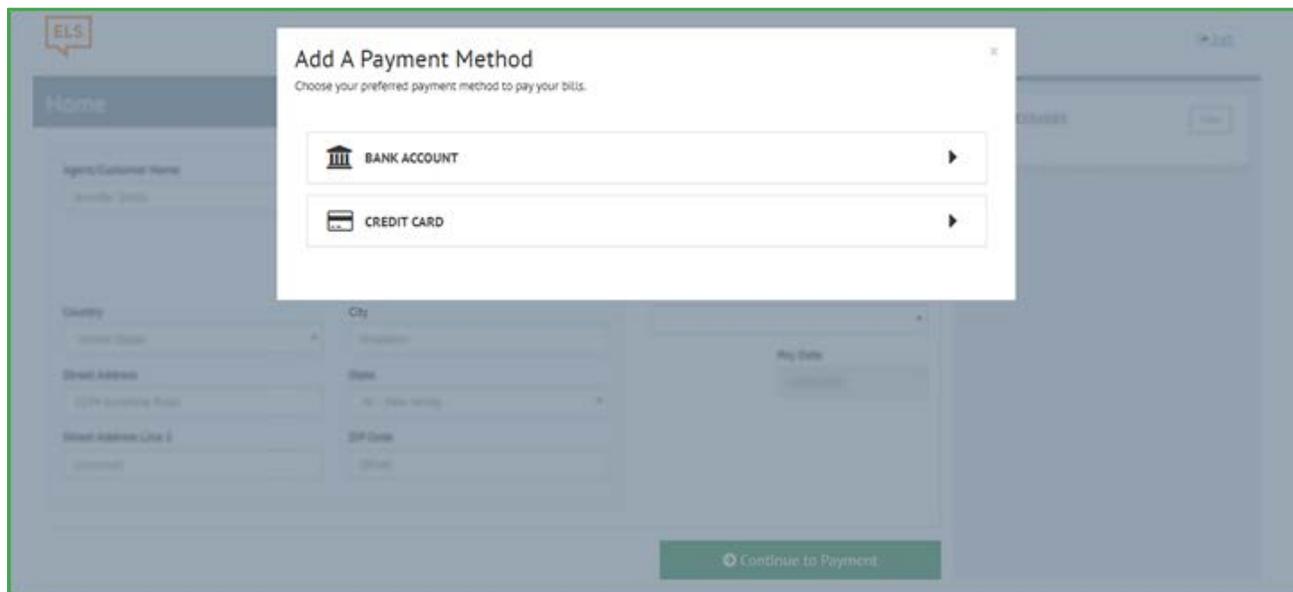


5) Next, Click *Add a Payment Method*.

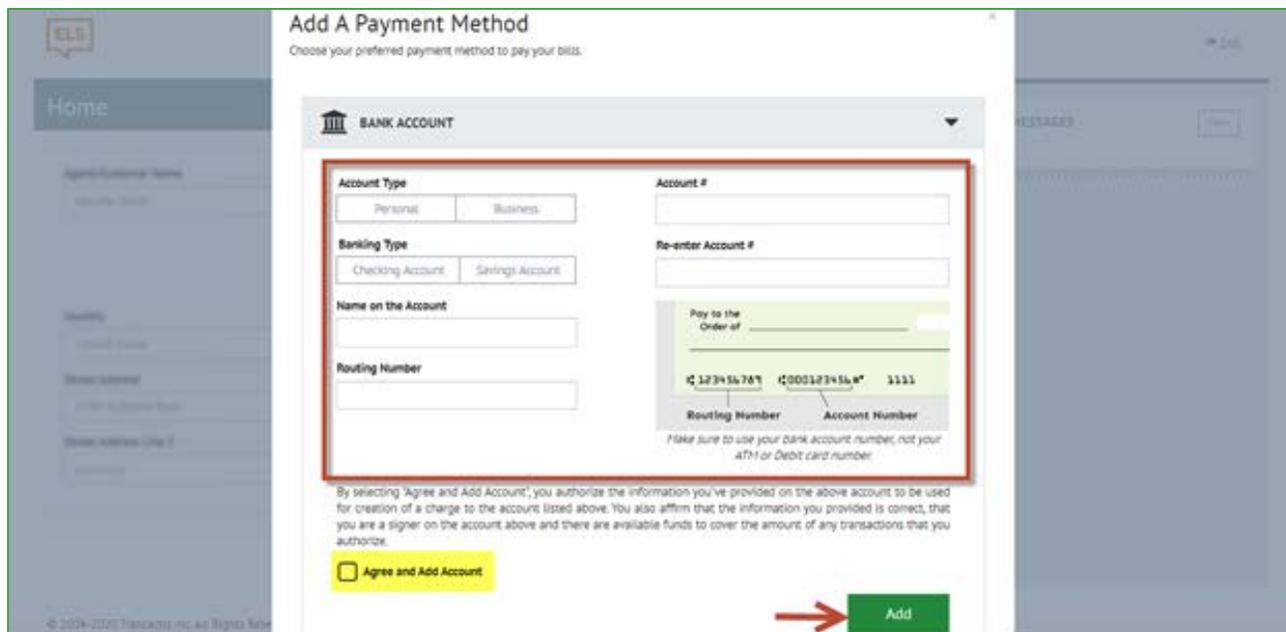


NOTE: If you have any questions about online payments please send an email to [onlinepayments@els.edu](mailto:onlinepayments@els.edu) and include your Student ID in the email.

6) Choose your payment method.



If you are paying by Credit Card, enter your credit card information, click the Agree and Add Account checkbox, and then click the Add button. (Note: The site will accept Visa, MasterCard, American Express, and Discover/JCB cards.)



If you are paying with a Bank Account, enter your account information, click the Agree and Add Account checkbox, and then click the Add button. (Note: You can only add a Bank Account if your account has a 9-digit U.S. ABA Routing Number.)



7) Your payment method is now added, click **Continue to Payment**.

The screenshot shows the ELS payment interface. The form is titled "Home" and contains several sections: "Agent/ Student Name" (Jennifer Smith), "Phone" (626-752-6234), "Email" (jsmith@gmail.com), "Country" (United States), "City" (Whittier), "State" (CA - Santa Monica), "Street Address" (1234 Sunshine Road), and "ZIP Code" (90604). The "Payment Amount" is \$1000. The "Learning Centers" dropdown is set to "14-Teaneck". The "Payment Method" dropdown is set to "MasterCard" and is circled in red. The "Security Code" is masked with three asterisks, and the "Pay Date" is 3/27/2020. A green button labeled "Continue to Payment" is located at the bottom right, with a red arrow pointing to it.

NOTE: If you have any questions about online payments please send an email to [onlinepayments@els.edu](mailto:onlinepayments@els.edu) and include your Student ID in the email.



- 8) Review all the information on this page and check the box, by checking this box you agree to the **Terms and Conditions** stated above. Once you have verified and checked the box, select **Make Payment**.

**Verify Payment**

**PAYMENT SUMMARY**

1 Statement

**Payment Method** ASLA Payment Method

MasterCard \*\*\*\*1234

**Security Code** (?) **Payment Date**

\*\*\*

Payments confirmed before Tuesday, March 24, 2020 8:00 PM ET will be posted on Tuesday, March 24, 2020.  
Payments confirmed after Tuesday, March 24, 2020 8:00 PM ET will be posted on Wednesday, March 25, 2020.

**Terms and Conditions**

These terms and conditions are designed to provide you information on the services we provide and outline important conditions that apply to your using this service. PnC and various third party vendors provide the internet bill presentment and payment service. It is subject to the consumer banking regulatory protections described in Regulation E of the Electronic Fund Transfers Act. When you open your account with us, or any third party vendor acting on our behalf, you, and any person you authorize to perform functions on your account, agree to these terms and conditions.

1. Erroneous Instructions. If we receive a payment instruction authorized by you and the instruction is erroneous in any way, we shall have no obligation or liability for the error.
2. Transaction Limitations. Please be aware that certain types of bank accounts have limits on the numbers of transfers or withdrawals that may be made per month. Your bank may refuse transfers which would exceed such limits, so we recommend you check with your bank to determine what limitations are

[View Terms and Conditions](#)

**Agent/Customer Name**

Jennifer Smith

**Email**

jsmith@gmail.com

[Update Customer and Address Information](#)

By checking this box you agree to the terms and conditions stated above.

By clicking the **Make Payment** button I, **Jennifer Smith**, confirm that today, Tuesday March 24, 2020, I am authorizing a one-time debit from my MasterCard account ending in \*\*\*\*1234 in the amount of \$100.00 USD to be remitted to ELS Educational Services Inc. This debit will occur on or after Wednesday March 25, 2020.

If you have any questions regarding this transaction request, please call 609-759-5500.

**Make Payment** Cancel