



IMPORTANT ARRIVAL INFORMATION  
TAKE THIS WITH YOU TO THE AIRPORT

<b>IMPORTANT TELEPHONE NUMBERS YOU MAY NEED ON ARRIVAL DAY:</b>	
1. ELS/Cincinnati Center Help Line.....	1-866-935-5144
2. Executive Transportation Limousine (APU).....	1-800-990-8841
3. ELS/Cincinnati Center (open Monday-Friday 8:00 a.m. – 5:00 p.m.) .....	1-513-556-4034
4. ELS/Cincinnati Center Address.....	60 West Charlton Street, suite 150 – Cincinnati, OH
5. Morgens Hall Dormitory Address.....	2931 Scioto Lane– Cincinnati, OH 45219
6. Scioto Hall Dormitory Address.....	2921 Scioto Lane – Cincinnati, OH 45219

Thank you for choosing ELS Language Centers/Cincinnati! We look forward to welcoming you! For your safety and convenience, the following instructions will assist you prior to your housing destination:



**If you reserved APU:**

**Cincinnati / Northern Kentucky International Airport (CVG):**

For both International and Domestic Arrivals: Your driver will be waiting for you outside the security check point and before the escalator that leads to the **Baggage Claim** area. He or she will be holding an ELS sign with your name on it spelled in English characters.

**What if my arrival time or flight changes?**

Please call Executive Transportation, available 24 hours/day at the phone number listed above. Give them your new airline, flight number and arrival time into Cincinnati.



**What if my luggage is lost?**

If your luggage is lost, please go to your airline’s counter at the airport. If you are staying in a homestay, we suggest that you telephone your homestay to inform them that you will be arriving later than expected. Luggage is usually found and returned to students within 24 hours. Your luggage can be delivered to the ELS Center between 8:00 am and 5:00 pm, Monday – Friday. You can also provide your airline with the ELS/Cincinnati phone number: 1-513-556-4034

**Arrival to Homestay:**

Plan to arrive at your homestay between 12:00 pm and 8:00 pm. If you requested APU, your driver will have your accommodation address. If you are taking a taxi from the airport, please have the homestay or residence address easily accessible to show the driver. If you have problems, please contact the ELS/Cincinnati Center Helpline above.



**Arrival to Morgens and or Scioto Student Residence Halls:**

Check-in to the residence hall is between 12:00 pm and 8:00 pm. Please arrive to the correct address above where your housing accommodation has previously been confirmed. A UC staff member will be available at the front desk to check you in.

**IN CASE OF EMERGENCY, please contact the ELS Cincinnati center help line: +1.866.935.5144**

This is a free call from any telephone and will reach an ELS Language Centers staff person on duty.